

**FORM OF REPORT/APPLICATION FOR PERMISSION TO THE PRESCRIBED
AUTHORITY FOR THE CONSTRUCTION/REPAIR /ALTERATION OF HOUSE.**

To

**The CEO-cum-Secretary,
HP Housing & UDA, Shimla-2.**

Subject: Permission for construction/repair/alteration of a house.

Sir,

This is to report to you that I propose to carry/construction/repair/alteration to my house. This is to request that permission may be granted to me for the construction/repair/alteration of house. The estimated cost of the land, labour and material for the construction is given below:

LAND

1. Location
 - (i) Survey number
 - (ii) Village
 - (iii) District
 - (iv) State
2. Area
3. Cost

Building material etc. Cost	Rate	Quantity
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1. Brick
2. Cement
3. Iron & Steel
4. Timber
5. Sanitary fittings
6. Electrical fittings
7. Any other special fittings
8. Labour charges
9. Other charges if any

Total cost of material and labour: Rs. _____

The repair/alteration will be supervised by my self and the construction will be done by the _____.

I do not have any official dealings with the contractor nor did I have any official dealings with him in the past.

The cost of the proposed repair/alteration will be as under:

- | | |
|---|-----------|
| 1. Own saving | Rs. _____ |
| 2. Loans/Advances with full details by raising HBA etc. | Rs. _____ |
| 3. Other sources with details | Rs. _____ |

Yours faithfully,

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